

NOTICE OF MEETING

Meeting: AUDIT COMMITTEE

Date and Time: TUESDAY, 28 JUNE 2016, AT 10.00 AM*

Place: COMMITTEE ROOM 1, APPLETREE COURT,
LYNDHURST

Telephone enquiries to: Lyndhurst (023) 8028 5000
023 8028 5588 - ask for Andy Rogers
E-mail: andy.rogers@nfdc.gov.uk

PUBLIC PARTICIPATION:

*Members of the public may speak in accordance with the Council's public participation scheme:

- (a) immediately before the meeting starts, on items within the Committee's terms of reference which are not on the public agenda; and/or
 - (b) on individual items on the public agenda, when the Chairman calls that item.
- Speeches may not exceed three minutes. Anyone wishing to speak should contact the name and number shown above.

Bob Jackson
Chief Executive

Appletree Court, Lyndhurst, Hampshire. SO43 7PA
www.newforest.gov.uk

This Agenda is also available on audio tape, in Braille, large print and digital format

AGENDA

Apologies

1. MINUTES

To confirm the minutes of the meetings held on 18 March and 16 May 2016 as correct records.

2. DECLARATIONS OF INTEREST

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

3. PUBLIC PARTICIPATION

To note any issues raised during the public participation period.

4. EXTERNAL AUDIT PLAN PROGRESS REPORT 2015/16 (Pages 1 - 10)

To note the External Auditor's plan, which sets out the basis of their audit approach and scope for the 2015/16 Audit.

5. ANNUAL AUDIT AND CERTIFICATION FEES 2016/17 (Pages 11 - 14)

To note a letter from the External Auditor confirming the audit and certification work that they proposed to undertake for the 2016/17 financial year.

6. TREASURY MANAGEMENT ANNUAL OUT-TURN REPORT 2015/16 (Pages 15 - 26)

To receive the Treasury Management Annual Out-turn Report for 2015/16.

7. DRAFT ANNUAL FINANCIAL REPORT 2015/16 (STATEMENT OF ACCOUNTS) (Pages 27 - 38)

To note the current position on progress with the production of the statutory Annual Financial Report for 2015/16.

8. FINAL ACCOUNTS 2015/16 - BAD DEBTS WRITE-OFF (Pages 39 - 44)

To receive the final accounts 2015/16 bad debts write-off. To receive a report on the total bad debts written off during the financial year 2015/16, which was approved in accordance with the Code of Practice for Write-Offs approved by the Cabinet.

9. PROCUREMENT RULES, REGULATIONS AND CONTRACT STANDING ORDERS - WAIVERS 2015/16 (Pages 45 - 50)

To note the waivers to the Council's procurement rules, regulations and contract standing orders approved during the financial year 2015/16.

10. REVIEW OF LOCAL CODE OF GOOD GOVERNANCE 2015/16 (Pages 51 - 70)

To consider the annual report of the Monitoring Officer and Internal Audit Manager for 2015/16.

11. ANNUAL INTERNAL AUDITOR'S OPINION REPORT 2015/16 (Pages 71 - 88)

To receive the Annual Internal Auditor's Opinion report for 2015/16.

12. ANNUAL GOVERNANCE STATEMENT 2015/16 (Pages 89 - 98)

To note the draft Annual Governance Statement for 2015/16.

13. PROGRESS AGAINST THE 2016/17 INTERNAL AUDIT PLAN (Pages 99 - 104)

To note progress on the Internal Audit Plan for 2016/17.

14. DRAFT AUDIT COMMITTEE ANNUAL REPORT 2015/16 (TO FOLLOW)

To consider the draft Audit Committee Annual Report for 2015/16 and to make any amendments prior to submission to the Council.

15. ANNUAL WORK PLAN (Pages 105 - 106)

To note the Committee's Annual Work Plan.

16. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT

To:

Councillors:

A D O'Sullivan (Chairman)
J G Ward (Vice-Chairman)
W G Andrews
M R Harris

Councillors:

J D Heron
Mrs E L Lane
R A Wappet
C A Wise